WASHINGTON COURTS

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JIS-Link Security Levels for Non-JIS Organizations

Access privileges available to non-JIS organizations are defined in the Security Levels listed below. Each Level authorizes a restricted, display-only access to JIS information. Restrictions are based on GR 31-Access to Court Records, GR 15-Destruction and Sealing of Court Records, statutory restrictions, and system security requirements.

All security levels have access to the ACORDS, SCOMIS, and JIS (DISCIS/JASS) applications. Each level has access to:

- Statewide (cross-court) JIS information;
- A different set of screens in JIS;
- The same display screens by court in SCOMIS; and
- The same display screens as a non-appellate court user has.

Access in the public and public defender security levels is limited by restricting the information available for viewing on specific screens. The limitations for each available screen are detailed in the tables below.

Additional display capability can only be granted to non-JIS organizations by a local JIS court. That court presents their request in writing to the Data Dissemination Administrator. If the request is approved, the JIS –Link User Ids will be modified to include the requested access.

CASE TYPE SECURITY-Courts of Limited Jurisdiction

Case Type	Public Access (Level 1)	Public Defenders, Contract City Attorneys that have not signed an agreement with DOL, DOL, DSHS Financial Recovery (Level 20)	Law Enforcement Agencies, Contract Court probation Depts., DOC. WSP Certified Criminal Justice Agencies (Level 22)	County Prosecutors, City Attorneys, Contract City Attorneys that have signed an agreement with DOL (Level 25)	Non-JIS Courts (Level 30)
Civil (CV) (Alcohol Treatment (ALT), Mental Illness (MI), and Mental Illness Juvenile (MIJ) cases do not show to Non-JIS Organizations)	YES	YES	YES	YES	YES
Criminal Felony (CF)	YES	YES	YES	YES	YES
Criminal Non-Traffic (CN)	YES	YES	YES	YES	YES
Criminal Traffic (CT)	YES	YES	YES	YES	YES
Infraction Non-Traffic (IN)	YES	YES	YES	YES	YES
Infraction Traffic (IT)	YES	YES	YES	YES	YES
Parking (PR)	NO	YES	YES	YES	YES
Probable Cause (PC)	YES	YES	YES	YES	YES

Small Claim (SC)	YES	YES	YES	YES	YES

CASE TYPE SECURITY-Superior Court

Case Type	Public Access (Level 1)	Public Defenders, Contract City Attorneys that have not signed an agreement with DOL, DOL, DSHS Financial Recovery (Level 20)	Law Enforcement Agencies, Contract Court probation Depts., DOC. WSP Certified Criminal Justice Agencies (Level 22)	County Prosecutors, City Attorneys, Contract City Attorneys that have signed an agreement with DOL (Level 25)	Non-JIS Courts (Level 30)
Criminal (S1)	YES	YES	YES	YES	YES
Civil (S2)	YES	YES	YES	YES	YES
Domestic (S3)	YES	YES	YES	YES	YES
Probate/Guardianship (S4)	YES	YES	YES	YES	YES
Adoption/Paternity (S5)	NO	NO	NO	NO	NO
Mental Illness/Alcohol (S6)	NO	NO	NO	NO	NO
Juvenile Dependency (S7)	NO	NO	NO	NO	NO
Juvenile Offender (S8)	YES Sealed cases do not show	YES Sealed cases do not show	YES Sealed cases do not show	YES	YES
Judgment (S9)	YES	YES	YES	YES	YES
Juvenile Diversion (SD)	NO	NO	NO	NO	NO

JIS SCREENS AVAILABLE FOR ACCESS

Screen	Public Access (Level 1)	Public Defenders, Contract City Attorneys that have not signed an agreement with DOL, DOL, DSHS Financial Recovery (Level 20)	Law Enforcement Agencies, Contract Court probation Depts., DOC. WSP Certified Criminal Justice Agencies (Level 22)	County Prosecutors, City Attorneys, Contract City Attorneys that have signed an agreement with DOL (Level 25)	Non-JIS Courts (Level 30)
Address History (ADH)	NO	YES	YES	YES	YES
AKA/DBA Alias Information (AKA)	NO	YES	YES	YES	YES
Case Accounting Notes (CAN)	NO	YES	YES	YES	NO
Create AR Inquiry	NO	YES	YES	YES	NO

(CARI)					
Case Docket Inquiry (CDK)	YES Note line & non-litigants are excluded.	YES	YES	YES	YES
Set Court Date (CDT)	NO	YES	YES	YES	YES
Case Financial History Accounts (CFHA, CFHB, CFHD, CFHJ, CFHR, CFHS)	NO[1]	YES	YES	YES	NO
Civil Case Filing Inquiry (CIVI)	YES Note line & non-litigants are excluded	YES	YES	YES	YES
Court Name/Case Index (CNCI)	YES Non-litigants and existence of sealed juvenile offender cases are excluded.	YES Existence of sealed juvenile offender cases is excluded.	YES Existence of sealed juvenile offender cases is excluded.	YES	YES
Case Obligation Status (COS)	NO	NO	NO	YES	NO
Case Disposition Screen (CSD)	NO	YES	YES	YES	YES
Judgment/Disposition Inquiry (CVJI)	YES Note line & non-litigants are excluded	YES	YES	YES	YES
Defendant Name Address Duplicate (DAD)	YES via DND screen	YES	YES	YES	YES
Defendant Case History (DCH)	NO	YES Existence of sealed juvenile offender cases is excluded.	YES Existence of sealed juvenile offender cases is excluded.	YES	YES
Display Journal Vouchers (DJV)	NO	YES	YES	YES	NO
Defendant Name Duplicate (DND)	YES State ID excluded	YES	YES	YES	YES
Abstract of Driving Record (DOL)	NO	NO	NO	YES	NO
Domestic Violence Inquiry (DVI)	NO	NO	NO	NO	YES
Family Relationship for Case (FRC)	NO	NO	NO	NO	YES
Family Relationship History (FRH)	NO	NO	NO	NO	YES
Hearings Held (HRH)	NO	YES	YES	YES	NO

Individual Case History (ICH)	NO	NO	NO	NO	YES

Screen	Public Access (Level 1)	Public Defenders, Contract City Attorneys that have not signed an agreement with DOL, DOL, DSHS Financial Recovery (Level 20)	Law Enforcement Agencies, Contract Court probation Depts., DOC. WSP Certified Criminal Justice Agencies (Level 22)	County Prosecutors, City Attorneys, Contract City Attorneys that have signed an agreement with DOL (Level 25)	Non-JIS Courts (Level 30)
Individual Order History (IOH)	NO	YES Existence of sealed juvenile offender cases is excluded.	YES Existence of sealed juvenile offender cases is excluded.	YES	YES
Joint and Several Inquiry (JTSI)	NO	YES	YES	YES	NO
Main Menu (MAM)	Yes Confidential Message does not show	YES	YES	YES	YES
Name Address Duplicate (NAD)	NO	YES	YES	YES	YES
Case Filing/Update (NCC)	YES State ID excluded	YES	YES	YES	YES
Name Duplicate (NMD)	YES Address and state ID excluded	YES	YES	YES	YES
Order Update (ORD)	NO	YES	YES	YES	YES
Order Inquiry (ORDI)	NO	YES	YES	YES	YES
Case Participants (PAR)	YES Non-litigants are excluded	YES	YES	YES	YES
Person Information/Update (PER)	NO	NO	YES	YES	YES
Parking Vehicle Ticket Inquiry (PKV)	NO	YES	YES	YES	YES
Non-Civil Plea/Sentencing (PLS)	NO[2]	YES	YES	YES	YES
Search Address Duplicate (SAD)	NO	NO	NO	NO	YES
Search Index (SCOMIS)	YES Existence of sealed juvenile offender cases is excluded.	YES Existence of sealed juvenile offender cases is excluded.	YES Existence of sealed juvenile offender cases is excluded.	YES	YES
State Name/Case	YES	YES	YES	YES	YES

Index (SNCI)	Non-litigants and existence of sealed juvenile offender cases excluded	Existence of sealed juvenile offender cases is excluded	Existence of sealed juvenile offender cases is excluded.		
Search Name Duplicate (SND)	NO	NO	NO	NO	YES
Additional Violations (VIO)	YES Note line excluded	YES	YES	YES	YES

[1] The public can have access to case financial information. If you make a screen print, make sure that the state id, such as driver's license number, and victim's/witness'/person posting bail's address and telephone numbers are removed.

[2] The public can have plea and sentencing information. If you make a screen print of the Non-civil Plea/Sentencing (PLS) screen, make sure that the state identification information such as driver's license number is removed.